

*****November 3, 2016*****

The Board of County Commissioners met in regular session on Thursday, November 3, 2016. Commissioner Bixby, Commissioner Graeber, Commissioner Holland present. Also present: David Van Parys, County Counselor; Becky Matzeder, Executive Secretary; Stacy Driscoll, Register of Deeds; Jamie Miller, EMS Director; Commissioner-Elect Doug Smith; David Lutgen, Public Works Director; Jerry Reilly, Mike Reilly, Steve Jack, Director of LCDC; Charles Raney, Leavenworth City Commissioner; Greg Kaaz; Lexeco; Paul Kramer, Leavenworth City Administrator; Bill New, LCDC; Joe Herring, Herring Survey; John Matthews, Resident; Don Navinsky, Resident; Ed Bristow, Resident; Harold Sommerfeldt, Resident; Jerry Campbell, Resident; John Richmeier, Leavenworth Times

ADMINISTRATIVE BUSINESS:

A motion was made by Commissioner Graeber and seconded by Commissioner Bixby to approve the October 31, 2016 meeting minutes.

Motion passed, 3-0.

A motion was made by Commissioner Bixby and seconded by Commissioner Graeber for approval of the agenda for the week of November 7, 2016.

Motion passed, 3-0.

PUBLIC COMMENT:

Ed Bristow stated that a public hearing for a rezoning of a lot is scheduled for Monday with the Leavenworth City Planning Commission and asked the Leavenworth County Commission not to take any action today until the hearing is held.

Steve Jack gave a brief background that led to the recent development proposal of the Leavenworth Industrial Park.

Mike Reilly gave a presentation on a proposed Leavenworth Industrial Park that would fully develop an 81.91 acre parcel west of the Gary Carlson Business Park indicating he is seeking and a review of the project and costs and a consensus from the Board to move forward.

Commissioner Holland asked David Van Parys about the bonds.

Mr. Van Parys indicated the County has roughly 6.5 million dollars in funds available from the 2015 bond issue indicating the Board adopted five separate resolutions that authorizes the use of those funds for both the Leavenworth Industrial Park and Tonganoxie Industrial Park as well as funds to continue the three sales tax road projects.

Commissioner Bixby inquired about the activity in the Urban Hess Development.

Mr. Jack indicated he is in the process of selling a lot.

Commissioner Bixby indicated when talk of support for the Tonganoxie Industrial Park a five acre lot adjacent to the Annex was to be transferred to the County for future expansion.

Mr. Jack indicated he was not aware that anything had been determined.

Bill New stated the lot will be addressed.

A motion was made by Commissioner Graeber to support the proposed Leavenworth Industrial Park and that the County will work with the development of the project.

Commissioner Holland indicated he would second the motion but would still like to have his questions answered by the Port Authority.

Commissioner Bixby stated he would need time to look over the estimates.

Paul Kramer indicated the Leavenworth City Commission has given consensus on the total costs of the projects indicating once the interlocal agreement is signed with the County the bond issuance process will begin the next day.

The Board recessed at 10:14 a.m.

Commissioner Holland indicated Commissioner Graeber made a motion before the recess but the Board did not vote.

Mr. Van Parys suggested that Commissioner Graeber reiterate his motion that the County expresses support for the proposed Leavenworth Industrial Park project subject to additional discussion and negotiations.

A motion was made by Commissioner Graeber and seconded by Commissioner Holland that the County expresses support for the proposed Leavenworth Industrial Park project subject to additional discussion and negotiations.

Motion passed, 3-0.

A motion was made by Commissioner Graeber and seconded by Commissioner Holland to add a work session regarding the additional costs of the Leavenworth Industrial Park.

Motion passed, 3-0.

Commissioner Bixby demonstrated how a proposed comprehensive road plan could be used in deciding which roads need improved based upon safety, connectivity and economic development.

Harold Sommerfeldt commented he would like to see a clear and concise way to understand how the ranking of the roads are done.

Doug Smith indicated the traffic count is the most important factor.

Commissioner Graeber indicated when the ballot went to the voters it said to improve McIntyre Road but it seems there will be a whole new road and expressed concern for the residents and the effect it will have on them.

Commissioner Holland mentioned most of the development of the road is on the housing side.

Commissioner Graeber commented there is one home that has a nice front yard and if the road goes where it is currently staked the residents would have 12 feet before stepping into the road from their front porch.

A motion was made by Commissioner Bixby and seconded by Commissioner Holland to approve the 2037 road improvement plan.

Motion passed, 3-0.

Mr. Van Parys requested to agenda the results of a recent fence viewing on November 14.

A motion was made by Commissioner Bixby and Commissioner Graeber to approve the OCB's and authorizes the chairman and Commissioner Graeber to sign and date the same.

Motion passed, 3-0.

A motion was made by Commissioner Bixby and seconded by Commissioner Holland to allow HR to schedule interviews for the financial administrator position.

Motion passed, 3-0.

Mr. Van Parys reported a bond rating conference was conducted on November 1st indicating the AA bond rating should remain the same.

Commissioner Bixby requesting to be the voting delegate at the KAC conference.

A motion was made by Commissioner Graeber and seconded by Commissioner Holland to appoint Commissioner Bixby as the voting delegate at the Kansas Association of Counties conference.

Motion passed, 3-0.

Mr. Van Parys stated a request was received about designating a quiet zone next to a train track indicating the Board is exempt from any decision making on this issue and will let the citizen know that information.

The Board adjourned at 11:47 a.m.

*****November 7, 2016*****

The Board of County Commissioners met in regular session on Monday, November 7, 2016. Present are: Commissioner Holland, Commissioner Graeber and Commissioner Bixby. Also present: David Van Parys, County Counselor; Becky Matzeder, Executive Secretary; Dave Lutgen, Public Works Director; Megan Waters; Community Corrections Director; Jeff Culbertson, GIS Director; Bob Weber, County Appraiser; Stacy Driscoll, Register of Deeds; Commissioner-Elect Doug Smith; Greg Kaaz, Lexeco; Mike Reilly, Reilly and Sons; Don Navinsky, Resident; John Matthews, Resident; John Richmeier, Leavenworth Times

PUBLIC COMMENT:

There were no public comments.

ADMINISTRATIVE BUSINESS:

Commissioner Holland indicated the Human Resources Department fill a vacant position and is requesting to rearrange cubicle furniture and there should be no cost involved.

A motion was made by Commissioner Bixby and seconded by Commissioner Graeber to approve the minutes from November 3, 2016.

Motion passed, 3-0.

Commissioner Bixby inquired about the deputy county counselor position.

David Van Parys indicated three applications have been received and deferred to Human Resources.

David Lutgen indicated KDOT is accepting applications for the High Risk Rural Roads program until 11/14/16. Public Works is requesting funding to upgrade signage on curves along County Rt 5 and County Rt 10.

A motion was made by Commissioner Bixby and seconded by Commissioner Graeber to approve the High Risk Rural Roads application and have the chairman sign and date the same.

Motion passed, 3-0.

Megan Waters presented the quarterly report for Community Corrections indicating the employees have reviewed the pay plan for the County and introduced any changes that would need to be addressed.

Ms. Waters mentioned the potential consolidation of all Community Corrections agencies with Court Services indicating the Kansas Supreme Court has developed a committee to review the finances and the budget portions of the jurisdictions.

Commissioner Bixby indicated he volunteered for the Juvenile Advisory Board Committee but realized everything was to take place in 2017 and suggested Commissioner-Elect Smith to fill that role.

Ms. Waters indicated in 2016 they met the 75% success rate with offenders indicating the State's website now shows each county's success rate, grants and other information.

Ms. Waters indicated a MOU is needed for the sharing of files, reports, documents and office furniture/technology for the transition with the City/County Probation.

Jeff Culbertson presented the quarterly report for the GIS department indicating the 911 PSAP system map layers will be completed in a couple of weeks.

Mr. Culbertson indicated they have finished the 2016 aerial photos in which they participated in the MARC program saving the County \$60,000.00 flying them on their own.

Mr. Culbertson indicated the next big project his department will be working on is a planimetric map layer that will contain footprints of buildings, sidewalks, curbs, tree lines and fences.

Bob Weber presented the quarterly report for the Appraiser's Office indicating the office is finishing up the annual 17% re-inspection requirements along with the completion of the local cost multiplier study and depreciation study.

Mr. Weber indicated index factors have been computed for different market areas of Leavenworth County for the 2017 valuation year.

Commissioner Bixby inquired about additional costs on the Leavenworth Industrial Park and asked about what is involved with the public/private partnership.

Greg Kaaz reported that normally a public/private partnership means a public entity develops it and the public ends up with the project so instead of the County doing the development it's a private entity in this case.

The Commission asked various questions pertaining to optional costs, grading and lighting.

Mr. Kaaz asked where the Commission stands on the optional costs as to which ones they are considering or eliminating.

A motion was made by Commissioner Holland and seconded by Commissioner Graeber to accept the Leavenworth Business/Technology Park estimate of costs in full not to exceed 5 million dollars and/or 50% of the total cost.

Motion passed, 3-0.

A motion was made by Commissioner Graeber and seconded by Commissioner Bixby to have the chairman sign and date the OCB's.

Motion passed, 3-0.

The Board adjourned at 11:02 a.m.

*****November 10, 2016*****

The Board of County Commissioners met in regular session on Thursday, November 10, 2016. Commissioner Bixby and Commissioner Graeber are present; Commissioner Holland is absent. Also present: David Van Parys, County Counselor; Becky Matzeder, Executive Secretary; Jamie Miller, EMS/Health Department Director; Linda Lobb, Council on Aging Director; Commissioner-Elect Smith; John Matthews, Resident; John Richmeier, Leavenworth Times

A motion was made by Commissioner Graeber and seconded by Commissioner Bixby to appoint Commissioner Bixby as acting chairman.

Motion passed, 2-0.

PUBLIC COMMENT:

There were no public comments.

ADMINISTRATIVE BUSINESS:

A motion was made by Commissioner Graeber and seconded by Commissioner Bixby to approve the November 7, 2016 meeting minutes.

Motion passed, 2-0.

A motion was made by Commissioner Bixby and seconded by Commissioner Graeber for approval of the agenda for the week of November 14, 2016 as amended.

Motion passed, 2-0.

Linda Lobb presented the quarterly report for Council on Aging indicating the 5310 application is complete and would like to wait until the end of the year to release the vehicles back to KDOT.

Ms. Lobb reported they have not been able to fill the part time driver vacancy.

Ms. Lobb reported the nutrition is down due to the time of year and indicated she is very pleased with the caterer and the quality of food with positive feedback.

Ms. Lobb requested the Board re-appoints Jessie Filbert, Linda Hoeltzel, Ray Hrenchir, Tom McEvoy, Joe Oliver and Charles Owen to the Council on Aging Advisory Board and indicated Terry Cain and Cheryl Mills have requested to not be re-appointed. She requested Janice Williams and Charles Williams be appointed to the Board.

A motion was made by Commissioner Graeber and seconded by Commissioner Bixby to reappoint Jessie Filbert, Linda Hoeltzel, Ray Hrenchir, Tom McEvoy, Joe Oliver and Charles Owen and to appoint Janice Williams and Charles Williams to the Council on Aging Advisory Board.

Motion passed, 2-0.

Jamie Miller presented the quarterly report for the Health Department indicating the budget is on track.

Mr. Miller indicated a team building training was conducted in September that focused on personality traits, customer service, and negativity in the workplace and team concepts.

Mr. Miller presented the quarterly report for EMS indicating the budget is on track and the user fee revenue is at 101%.

Mr. Miller reported he will be conducting a promotion process for a new lieutenant position in 2017 indicating a par vehicle will need to be purchased and requested authorization to send out for bids.

A motion was made by Commissioner Graeber and seconded by Commissioner Bixby to authorize EMS Department to put a bid for staff vehicles.

Motion passed, 2-0.

Mr. Miller requested authorization to advertise for an insurance clerk position that was approved in the 2017 budget.

A motion was made by Commissioner Bixby and seconded by Commissioner Graeber to approve authorization to post for the insurance clerk position.

Motion passed, 2-0.

Mr. Miller briefed the Board on a lift assist to provide assistance to EMS staff with lifting patients in non-ergonomic positions that would reduce injuries to staff. He indicated a cost in the amount of \$13,980.00 in which his department has a savings of \$15,690.00 to purchase the lifts.

A motion was made by Commissioner Graeber and seconded by Commissioner Bixby to authorize EMS to purchase lift assists.

Motion passed, 2-0.

A motion was made by Commissioner Bixby and seconded Commissioner Graeber to authorize Commissioner Graeber to sign and date the OCB's.

Motion passed, 2-0.

The Board adjourned at 9:44 a.m.

*****November 14, 2016*****

The Board of County Commissioners met in regular session on Monday, November 14, 2016. Present are: Commissioner Holland, Commissioner Graeber and Commissioner Bixby. Also present: David Van Parys, County Counselor; Becky Matzeder, Executive Secretary; Dave Lutgen, Public Works Director; John Forslund, P.E.; Fran Keppler, Noxious Weeds; Tammy Saldivar, Solid Waste; Tamara Copeland, Human Resources Director; Commissioner Elect Doug Smith; Members of the Leavenworth Historical Society; Joanna Aaron, Resident; Janice Aaron, Resident; John Matthews, Resident; John Richmeier, Leavenworth Times

PUBLIC COMMENT:

There were no public comments.

ADMINISTRATIVE BUSINESS:

A motion was made by Commissioner Graeber and seconded by Commissioner Bixby to approve the minutes from November 10, 2016.

Motion passed, 3-0.

John Forslund briefed the Board on the 147th St. sales tax project indicating utility relocation has started and an MOU with consolidated rural water district #1 is under review by Mr. Van Parys stating there is an issue with the costs of the relocation and bids should be opened.

David Van Parys indicated the County has been in contact with consolidated rural water district #1 about the relocation of the line and does not feel comfortable about the costs. Mr. Van Parys stated the water district would put the material costs out for bid but not the construction costs and that they have a preferred firm to use and not use competitive bidding.

Mr. Van Parys stated there is an Attorney General's opinion that was issued regarding the requirement for competitive bidding for water district projects and requested to submit a question to the Attorney General.

A motion was made by Commissioner Bixby and seconded by Commissioner Graeber to authorize David Van Parys to draft a letter to the Attorney General on the 147th St. project and authorize the chairman to sign and date the same.

Motion passed, 3-0.

Mr. Van Parys reported the County has received four applications for the deputy county counselor position.

Tamara Copeland indicated interviews could be conducted on November 28th or November 29th.

Mr. Forslund briefed the Board on the McIntyre Road sales tax project indicating some requests from the residents have been unreasonable but some have been adopted by Public Works.

Commissioner Graeber stated when the County went to the public and offered the issuance of bonds the County stated the improvement of McIntyre Road, not a whole new road indicating lives are being disrupted by the construction of this road.

David Lutgen indicated a traffic counter was placed on the road and the 85% percentile speed was 42 mph and based on that the speed the road should be posted at 45 mph.

Mr. Lutgen indicated the contract with BHC construction outlined the design speed, lane width and shoulder.

Commissioner Holland indicated he received a letter from city of Lansing wishing to keep this on track.

Commissioner Graeber commented a letter from the city of Lansing has no effect indicating his obligation is to the people and he feels they are being put to a test that is not necessary. He indicated residents' front yards are being taken away and way of life are being changed.

Commissioner Graeber asked why we couldn't just improve McIntyre Road.

Mr. Lutgen indicated it can be done if that's the direction the Board wishes to take by going with a lower design speed and lower posted speed.

Commissioner Graeber indicated if McIntyre Road is improved by making it hard surfaced like other secondary roads people could still travel 35 or 40 mph.

Mr. Lutgen indicated it would not be geometrically suitable for that.

Commissioner Bixby suggested to chip and seal from K-7 to 131st Street.

Mr. Lutgen indicated he does not suggest to chip and seal in its current geometric state.

A motion was made by Commissioner Graeber to scrap the current design on McIntyre Road and use the existing roadway and to hard surface it to where it is currently hard surfaced, widen it to 36 feet and move ahead with the project and protect the residents from losing their investments in their homes.

Commissioner Holland indicated he would not second the motion without speaking with Mr. Lutgen extensively.

Motion dies for a lack of a second.

A motion was made by Commissioner Bixby to schedule a work session with the city of Lansing as to the design construction of McIntyre Road east of K-7.

Commissioner Holland seconded for discussion and amended the motion to schedule the meeting in the evening.

Mr. Van Parys indicated he will contact Tim Vandal and determine what time the city council would convene.

Motion passed, 3-0.

Mr. Forslund briefed the Board on the Eisenhower Road sales tax project indicating the design is 50% complete and a field check will be done Friday morning.

Fran Keppler requested authorization to solicit bids for the purchase of two replacement sprayer trucks that have been budgeted in the 2017 budget.

A motion was made by Commissioner Graeber and seconded by Commissioner Bixby to authorize Noxious Weeds to solicit bids for two sprayer trucks.

Motion passed, 3-0.

Ms. Keppler requested authorization to purchase a replacement mower chipper truck and award bid to Victory Ford in the amount of \$60,631.00.

A motion was made by Commissioner Bixby and seconded by Commissioner Graeber to accept bid from Victory Ford in the amount of \$60,631.00 for a replacement mower chipper truck.

Motion passed, 3-0.

Ms. Keppler requested authorization to purchase a replacement mower tractor and award bid to Shuck Implement in the amount of \$97,883.00.

A motion was made by Commissioner Bixby and seconded by Commissioner Graeber to accept bid from Shuck Implement in the amount of \$97,883.00 for a replacement mower tractor.

Motion passed, 3-0.

Ms. Keppler presented the KDOT Noxious Weed contract that allows the County to spray noxious weeds on state highway right-of-ways.

Commissioner Bixby indicated with the costs of mowers and employees he felt the costs should be increased to \$49.50 for equipment costs and \$27.00 for labor costs.

A motion was made by Commissioner Bixby and seconded by Commissioner Holland to increase equipment costs to \$49.50 per hour and labor costs to \$27.00 per hour.

Motion passed, 3-0.

Tammy Saldivar reported they had the county wide clean- up and indicated there were less people than normal.

Ms. Saldivar indicated the County offices are closed the Friday after Thanksgiving however the Transfer Station is always open and wanted to verify that was still agreeable with the Board.

Mr. Lutgen indicated 207th Street received a second coat of chip and seal on the first half mile.

Bridge E-20 is complete and has reopened to traffic.

Easement documents were mailed to property owners on 179th Street and Mr. Lutgen met with property owners on October 27th to answer questions.

Mr. Lutgen requested approval to purchase a replacement tire machine from Tech Tire Supply for the light vehicle repair shop in the amount of \$6,400.00.

A motion was made by Commissioner Bixby and seconded by Commissioner Graeber to approve purchase of tire machine from Tech Tire Supply \$6,400.00.

Motion passed, 3-0.

Mr. Lutgen requested approval to award bid for the repair, design and inspection of two sections of Mt. Olivet Road to Linaweaver Construction in the amount of \$465,000.00.

A motion was made by Commissioner Bixby and seconded by Commissioner Graeber to award bid to Linaweaver Construction for Mt. Olivet Road in the amount of \$465,000.00.

Motion passed, 3-0.

Krystal Davis presented the quarterly report for Planning and Zoning indicating they are conducting business as usual.

Commissioner Bixby indicated there is problem with a farm located on Millwood Road where there is debris that needs cleaned up.

Ms. Davis stated she will check with the code enforcement officer to see if she is aware of the property.

A motion was made by Commissioner Graeber and seconded by Commissioner Bixby to have the chairman sign and date the OCB's.

Motion passed, 3-0.

Mr. Van Parys presented results from a fence viewing on the Wetzel/Phillips properties indicating there is a partition fence where there are portions of the fence that do not meet the legal standards specifically the top wire is too low. Mr. Van Parys suggested the maintenance and repair be divided equally between the parties with the northern half by Mr. and Mrs. Wetzel and the southern half by Mr. Phillips.

Commissioner Bixby received a petition from residents in the area of 189th and Hollingsworth Road where the residents are getting run off from the north and west properties.

Mr. Lutgen indicated there is not a legal dedicated right of way but can obtain it.

Commissioner Bixby suggested the county surveyor see what needs to be done to get a ditch and reestablish where a roadbed should be and advise a solution to bring back to the Board.

Commissioner Bixby spoke about bringing tourism into Leavenworth County and working with the city of Leavenworth and possibly give matching grants to their travel and tourism efforts.

Members of the Leavenworth Historical Society spoke about different ways they raise money for the Historical Society and ways they have used in the past to bring visitors to Leavenworth County.

Mr. Van Parys indicated the County received AA minus rating from Standard and Poor's.

Tamara Copeland requested an executive session to discuss non-elected personnel.

A motion was made by Commissioner Graeber and seconded by Commissioner Bixby in order to protect the privacy interests of the employee(s) involved the Board enters into an executive session to discuss non-elected personnel and to return to open session in this meeting room at 11:20 a.m. Present would be the three Commissioners and Tamara Copeland.

Motion passed, 3-0.

The Commission returned at 11:22 a.m.; no official action was taken.

A motion was made by Commissioner Bixby and seconded by Commissioner Graeber in order to protect the privacy interests of the employee(s) involved the Board enters into an executive session to discuss non-elected personnel and to return to open session in this meeting room at 11:40 a.m. Present would be the three Commissioners and Tamara Copeland.

Motion passed, 3-0.

The Commission returned at 11:39 a.m.; no official action was taken.

Ms. Copeland requested a motion to approve a personnel action to include funding of \$25,552.00.

A motion was made by Commissioner Bixby and seconded by Commissioner Graeber to approve a personnel action to include funding of \$25,552.00.

Motion passed, 3-0.

Ms. Copeland requested to put a hold on three county email accounts to obtain information and prevent deleting.

A motion was made by Commissioner Bixby and seconded by Commissioner Holland to put a hold on three county email accounts to obtain information and prevent deleting.

Motion passed, 3-0.

Ms. Copeland indicated the executive session for 3:45 p.m. will need to be moved to Tuesday at 9:00 a.m.

The Board adjourned at 11:44 a.m.

The Board reconvened at 1:12 p.m.

A motion was made by Commissioner Graeber and seconded by Commissioner Bixby in order to protect the privacy interests of the applicant (s) involved the Board enters into an executive session to discuss non-elected personnel and to return to open session in this meeting room at 2:15 p.m. Present would be the three Commissioners, Doug Smith and Tamara Copeland.

Motion passed, 3-0.

The Commission returned at 2:21 p.m.; no official action was taken.

The Board adjourned at 2:21 p.m.

*****November 15, 2016*****

The Board of County Commissioners met in executive session on Tuesday, November 15, 2016. Present are: Commissioner Holland, Commissioner Graeber and Commissioner Bixby. Also present: Commissioner Elect Doug Smith, Tamara Copeland, Human Resources Director;

A motion was made by Commissioner Holland and seconded by Commissioner Graeber in order to protect the privacy interests of the applicant (s) involved the Board enters into an executive session to discuss non-elected personnel and to return to open session in this meeting room at 10:00 a.m. Present would be the three Commissioners, Doug Smith, Tamara Copeland and applicant.

Motion passed, 3-0.

The Commission returned at 10:15 a.m.; no official action was taken.

Commissioner Graeber departed for the remainder of the meeting.

A motion was made by Commissioner Holland and seconded by Commissioner Bixby in order to protect the privacy interests of the applicant (s) involved the Board enters into an executive session to discuss non-elected personnel and to return to open session in this meeting room at 11:15 a.m. Present would be the two Commissioners, Doug Smith, Tamara Copeland and applicant.

Motion passed, 2-0.

The Commission returned at 11:15 a.m.; no official action was taken.

A motion was made by Commissioner Holland and seconded by Commissioner Bixby in order to protect the privacy interests of the employee (s) involved the Board enters into an executive session to discuss non-elected personnel and to return to open session in this meeting room at 11:30 a.m. Present would be the two Commissioners and Tamara Copeland.

Motion passed, 2-0.

The Commission returned at 11:33 a.m.; no official action was taken.

A motion was made by Commissioner Holland and seconded by Commissioner Bixby in order to protect the privacy interests of the employee (s) involved the Board enters into an executive session to discuss non-elected personnel and to return to open session in this meeting room at 11:45 a.m. Present would be the two Commissioners and Tamara Copeland.

Motion passed, 2-0.

The Commission returned at 11:45 a.m.; no official action taken.

A motion was made by Commissioner Holland and seconded by Commissioner Bixby to request emergency purchase of outside legal counsel.

Motion passed, 2-0.

The Board adjourned at 11:46 a.m.

*****November 17, 2016*****

The Board of County Commissioners met in regular session on Thursday, November 17, 2016. Commissioner Holland and Commissioner Graeber are present; Also present: David Van Parys, County Counselor; Becky Matzeder, Executive Secretary; Janet Klasinski, County Clerk; Tamara Copeland, Human Resources Director; Krystal Davis, Planner; Ryan and Mary Ann Tackett; Residents; Louis Klemp, Resident; John Richmeier, Leavenworth Times

PUBLIC COMMENT:

Louis Klemp commented that 15,000 voters on Tuesday were not represented when Commissioner Graeber was absent from part of the meeting on a legal action.

Commissioner Holland commented that all Commissioners were involved in the discussion at one time or another and had a consent.

Ryan Tackett stated that they have witnessed Mr. Worrall bring in three dump trucks full of firewood during the day and feels it's not for personal use. He indicated Mr. Worrall was taking pictures of them and drove along the fence line honking his horn. He also indicated Mr. Worrall is being antagonistic and has not taken the signs down as stated in the special use permit.

Krystal Davis indicated he has 30 days from the time of approval to take the signs down and comply with the special use permit.

Commissioner Bixby is now present.

Commissioner Graeber indicated it needs to be determined if Mr. Worrall is in violation of the special use permit.

Ms. Davis indicated she will contact Melissa Johnson, code enforcement officer, to go to the property this morning.

ADMINISTRATIVE BUSINESS:

Commissioner Graeber commented the minutes from November 15 reflect a motion to hire outside counsel and wanted the minutes to reflect he was not present for approval and would not have approved the motion.

A motion was made by Commissioner Bixby to approve the minutes for November 15, 2016 with the corrections Commissioner Graeber expressed.

Commissioner Holland stated if the motion was approved on the 15th it can't be taken out of the minutes.

Commissioner Bixby indicated he wanted to note that Commissioner Graeber was not present and that he was not in favor of the motion.

Commissioner Holland indicated he asked the Human Resources Director prior to the meeting if we could hire outside counsel on an emergency basis.

Tamara Copeland reported that under the purchasing policy emergency contracts are allowed for professional services.

Commissioner Graeber asked what the emergency basis was.

Commissioner Bixby indicated the Commission does not have counsel if there are conflicts of interest.

Commissioner Bixby reinstated his motion to approve the minutes from November 15, 2016 with the suggested changes by Commissioner Graeber.

Motion dies for lack of second.

Commissioner Holland asked Commissioner Bixby if he wanted to take out the vote from the minutes.

Commissioner Bixby indicated the minutes are to record what happened at the meeting and if we don't record Commissioner Graeber's comment about that vote in the November 15th minutes then they need to be reflected in today's minutes.

A motion was made by Commissioner Bixby and seconded by Commissioner Holland to add Commissioner Graeber's comments in the November 15, 2016 minutes with side note he expressed that today.

Motion passed, 2-1 Commissioner Graeber voting nay.

Commissioner Graeber expressed he wants no part of hiring of outside counsel.

Motion and second withdrawn.

A motion was made by Commissioner Bixby and seconded by Commissioner Holland to approve the November 15, 2016 meeting minutes as written.

Motion passed, 2-1, Commissioner Graeber voting nay.

A motion was made by Commissioner Bixby and seconded by Commissioner Graeber to approve the November 14, 2016 meeting minutes.

Motion passed, 3-0.

Commissioner Holland requested the Public Works Director to attend the November 21 meeting.

A motion was made by Commissioner Holland and seconded by Commissioner Graeber to have David Lutgen, Public Works Director attend the November 21 meeting.

Motion passed, 3-0.

A motion was made by Commissioner Graeber and seconded by Commissioner Bixby for approval of the agenda for the week of November 21, 2016.

Motion passed, 3-0.

Commissioner Graeber commented that there needs to be more than one visit to CW Lawns to check on compliance with the special use permit.

A motion was made by Commissioner Graeber and seconded by Commissioner Bixby for the Board of County Commissioners recess and go into session as the Board of County Canvassers to review ballots from the recent election.

Motion passed, 3-0.

The Board of Commissioners recessed at 9:38 a.m.

The Board of County Canvassers convened at 9:38 a.m.

Janet Klasinski reported a total of 30,398 votes in this election with 13,690 that voted early.

The Board of County Canvassers and County Clerk certified the election results.

A motion was made by Commissioner Bixby and seconded by Commissioner Graeber to adjourn at Board of County Canvassers and reconvene as the Board of County Canvassers.

Motion passed, 3-0.

Gina Riekhof with Gilmore and Bell is now present.

Paul Kramer, the Leavenworth City Manager, is now present.

David Van Parys presented a resolution offering for sale general obligation sales tax bonds of the county of Leavenworth a mix of both taxable and nontaxable bonds and a resolution to authorize the entry into an interlocal agreement between the County, Leavenworth County Port Authority and the city of Tonganoxie regarding the development of an industrial park and a resolution to authorize the entry into an interlocal agreement between the County, Leavenworth County Port Authority and the city of Leavenworth regarding the development of an industrial park.

Mr. Van Parys stated there is an issue that remains as to whether the Port Authority has the authority to enter into the development agreement without putting it out for public bid.

Gina Riekhof stated the interlocal agreements for the city of Tonganoxie and the city of Leavenworth require the Port Authority to construct the various improvements that will be necessary in order to have an industrial park (s). The agreement states the Port Authority will take all actions necessary to construct the improvements and they will follow all applicable laws.

Mr. Van Parys indicated the interlocal agreements, once signed, have to be reviewed by the Attorney's General Office before they become effective.

Paul Kramer indicated the city of Leavenworth is ready to proceed once the interlocal agreement is signed and approved the bond issuance process will begin.

Mr. Van Parys presented Resolution 2016-39, a resolution authorizing to offer for sale certain bonds of the county to achieve the road projects and industrial park projects.

A motion was made by Commissioner Bixby and seconded by Commissioner Graeber to approve Resolution 2016-39, a resolution authorizing the offering for sale of general obligation sales tax bonds of Leavenworth County, Kansas.

Motion passed, 3-0.

Mr. Van Parys presented Resolution 2016-40, a resolution approving the form to authorize the execution of an interlocal agreement with the city of Tonganoxie, Leavenworth County and the Leavenworth County Port Authority related to the development of an industrial park located in the city of Tonganoxie.

A motion was made by Commissioner Graeber and seconded by Commissioner Bixby to approve resolution 2016-40, a resolution approving the form to authorize the execution of an interlocal agreement with the city of Tonganoxie, Leavenworth County and the Leavenworth County Port Authority related to the development of an industrial park located in the city of Tonganoxie.

Motion passed, 3-0.

Mr. Van Parys presented Resolution 2016-41, a resolution approving the form to authorize the execution of an interlocal agreement with the city of Leavenworth, Leavenworth County and the Leavenworth Port Authority related to the development of an industrial park located in the city of Leavenworth.

A motion was made by Commissioner Bixby and seconded by Commissioner Graeber to approve Resolution 2016-41, a resolution approving the form to authorize the execution of an interlocal agreement with the city of Leavenworth, Leavenworth County and the Leavenworth Port Authority related to the development of an industrial park located in the city of Leavenworth.

Motion passed, 3-0.

A motion was made by Commissioner Bixby and seconded by Commissioner Graeber to have the chairman sign and date the OCB's.

Motion passed, 3-0.

A motion was made by Commissioner Graeber and seconded by Commissioner Holland to adjourn as the Board of County Commissioners and to reconvene as the Board of County Canvassers.

Motion passed, 3-0.

Ms. Klasinski reported 453 provisionals were counted which made no change to the results of the election.

A motion was made by Commissioner Bixby and seconded by Commissioner Graeber to certify the November 2016 election with 30,851 votes for Leavenworth County.

Motion passed, 3-0.

A motion was made by Commissioner Graeber and seconded by Commissioner Bixby to adjourn as the Board of County Canvassers and reconvene as the Board of Commissioners.

Motion passed, 3-0.

A motion was made by Commissioner Holland that in order to protect the privacy interests of the employee involved, the Board enter into executive session to discuss non-elected personnel.

Ms. Copeland stated it is also to discuss the emergency professional services regarding that event and negotiating a contract.

A motion was made by Commissioner Bixby and seconded by Commissioner Holland in order to protect the County and the members of the Board of County Commission and HR Director with other related departments to enter executive session for the purpose of attorney/client privileges and return at 12:10 p.m. in this meeting room. Present would be the three Commissioners and Tamara Copeland.

Ms. Copeland indicated attorney/client privileges would not be appropriate because the attorney would have to be present stating a more appropriate motion would be for contract negotiations to protect the privacy of the process to discuss negotiating terms.

A motion was made by Commissioner Bixby and seconded by Commissioner Holland to enter executive session for contract negotiations to protect the privacy of the process to discuss negotiating terms.

Motion passed, 2-1, Commissioner Graeber voting nay.

The Commission returned at 12:11 p.m.; no official action was taken.

A motion was made by Commissioner Holland and seconded by Commissioner Bixby to hire outside counsel due to conflicts but counsel is to meet with Commission and discuss issue prior to any action.

Motion passed, 3-0.

Ms. Copeland requested an executive session to discuss non-elected personnel.

A motion was made by Commissioner Bixby and seconded by Commissioner Holland in order to protect the privacy interests of the employee (s) involved to enter an executive session to discuss non-elected personnel and to open session in this meeting room at 12:30 p.m. Present would be the three Commissioners, Tamara Copeland and Commissioner-Elect Doug Smith.

Motion passed, 3-0.

The recording could not be turned on from 12:30 p.m. to 1:00 p.m. due to computer being locked.

The Commission returned at 12:30 p.m.; no official action taken

A motion was made by Commissioner Holland and seconded by Commissioner Bixby to approve a personnel action.

Motion passed, 3-0.

A motion was made by Commissioner Holland and seconded by Commissioner Bixby in order to protect the privacy interests of the employee (s) involved to enter an executive session to discuss non-elected personnel and to open session in this meeting room at 1:00 p.m. Present would be the three Commissioners and Tamara Copeland.

Motion passed, 3-0.

The Commission returned at 1:01 p.m.; no official action taken.

Ms. Klasinski received a contract from Berberich and Trahan for auditing services for next year and then the service will go out for bid.

A motion was made by Commissioner Bixby and seconded Commissioner Holland in order to protect the privacy interests of the employee (s) involved to enter an executive session to discuss non-elected personnel and to open session in this meeting room at 1:10 p.m. Present would be the three Commissioners.

Motion passed, 3-0.

The Commission returned at 1:19 p.m.; no official action taken

A motion was made by Commissioner Holland and seconded by Commissioner Bixby in order to protect the privacy interests of the employee (s) involved to enter an executive session to discuss non-elected personnel and to open session in this meeting room at 1:40 p.m. Present would be the three Commissioners and Tamara Copeland.

Motion passed, 3-0.

The Commission returned at 1:41p.m.; no official action taken.

Commissioner Holland scheduled an executive session Friday at 1:30 p.m. to discuss non-elected personnel.

The Board adjourned at 1:45 p.m.

Final Approved

*****November 18, 2016*****

The Board of County Commissioners met in executive session on Friday, November 18, 2016. Commissioner Holland, Commissioner Graeber and Commissioner Bixby are present; Also present: David Van Parys, County Counselor; Becky Matzeder, Executive Secretary; Tamara Copeland, Human Resources Director

The executive session began at 1:41 p.m.

A motion was made by Commissioner Holland and seconded by Commissioner Bixby in order to protect the privacy interests of the employee (s) involved to enter an executive session to discuss non-elected personnel and to return to open session in this meeting room at 2:10 p.m. Present would be the three Commissioners and Tamara Copeland.

Motion passed, 3-0.

The Commission returned at 2:12 p.m.; no official action taken.

A motion was made by Commissioner Holland and seconded by Commissioner Bixby in order to protect the privacy interests of the employee (s) involved to enter an executive session to discuss non-elected personnel and to return to open session in this meeting room at 2:30 p.m. Present would be the three Commissioners and Tamara Copeland.

Motion passed, 3-0.

The Commission returned at 2:31 p.m.; no official action taken.

A motion was made by Commissioner Bixby and seconded by Commissioner Holland in order to protect the privacy interests of the employee (s) involved to enter an executive session to discuss non-elected personnel and to return to open session in this meeting room at 3:00 p.m. Present would be the three Commissioners, Tamara Copeland and David Van Parys.

Motion passed, 3-0.

The Commission returned at 3:02 p.m.; no official action taken.

The Board adjourned at 3:02 p.m.

*****November 21, 2016 SESSION I*****

The Board of County Commissioners met in regular session; session I on Monday, November 17, 2016. Present are: Commissioner Holland, Commissioner Graeber and Commissioner Bixby. Also present: David Van Parys, County Counselor; Becky Matzeder, Executive Secretary; Dave Lutgen, Public Works Director; Hallie Hughes, Human Resources Generalist; Larry Malbrough, Information Systems Director; Commissioner-Elect, Doug Smith; Joe Herring, Herring Survey; John Richmeier, Leavenworth Times

ADMINISTRATIVE BUSINESS:

A motion was made by Commissioner Graeber and seconded by Commissioner Bixby to have the chairman sign and date the OCB's.

Motion passed, 3-0.

David Van Parys briefed the Board on the 147th Street sales tax project indicating the court appointed appraisers will conduct a final hearing on the valuation of property this morning.

PUBLIC COMMENT:

There were no public comments.

ADMINISTRATIVE BUSINESS:

Commissioner Bixby indicated he was contacted by a constituent that has been paying taxes on a condition that was listed incorrectly on their appraisal but was told they could only receive a one year tax refund back. Commissioner Bixby indicated he will speak with the county appraiser and get back with the Board.

A motion was made by Commissioner Bixby and seconded by Commissioner Graeber to approve the minutes from November 17, 2016.

Motion passed, 3-0.

A motion was made by Commissioner Holland and seconded by Commissioner Bixby to approve the agenda for the week of November 28, 2016 as amended.

Motion passed, 3-0.

Larry Malbrough requested authorization to replace 49 workstations for the Leavenworth County Sheriff's Department in the amount of \$38,931.97 from Insight indicating they will be purchased through depreciation.

A motion was made by Commissioner Bixby and seconded by Commissioner Graeber to authorize I.S. department to accept bid from Insight for 49 workstations for the Leavenworth County Sheriff's Department.

Motion passed, 3-0.

Mr. Malbrough indicated the HVAC system that supports the courthouse server failed and many servers shut down and a core switch but a replacement was ordered and installed.

The Board adjourned Session I at 9:22 a.m.

*****November 21, 2016 SESSION II*****

The Board of County Commissioners met in regular session; session II on Monday, November 17, 2016. Present are: Commissioner Holland, Commissioner Graeber and Commissioner Bixby. Also present: Becky Matzeder, Executive Secretary; Hallie Hughes, Human Resources Generalist; Lucas Schmalbeck, Director of Juvenile Services; Chuck Magaha, Emergency Management Director; Commissioner-Elect, Doug Smith; John Richmeier, Leavenworth Times

Lucas Schmalbeck presented the quarterly report for juvenile services indicating the Atchison truancy prevention program will discontinue as of December 31st 2016 and funding will be reallocated to services for juveniles in both Leavenworth and Atchison for mental health and substance abuse treatment.

Mr. Schmalbeck indicated the two juvenile community corrections officers moved from the Justice Center to JDC for cost savings and provide space for probation offices.

Chuck Magaha presented the quarterly report for Emergency Management briefing the Board on several documented emergency incidents in which emergency management was needed to assist responders in the county.

Mr. Magaha indicated he was a presenter for the Science and Technology, Engineering and Mathematics demonstration at St. Mary's College and was a guest speaker for the Flood Plain Manager's conference talking about debris management.

Janet Klasinski is now present.

Ms. Klasinski indicated she will take the interlocal agreement with the city of Leavenworth to Paul Kramer for their approval.

Commissioner Bixby will attend the Tonganoxie City council meeting this evening to present the interlocal agreement with them.

Commissioner Holland and Bixby will attend the MARC meeting on Tuesday and Commissioner Holland will attend the Workforce Partnership meeting on Tuesday.

A motion was made by Commissioner Holland and seconded by Commissioner Bixby in order to protect the privacy interests of the employee (s) involved to enter executive session to discuss non-elected personnel and to return to open session in this meeting room at 10:15 a.m. Present would be the three Commissioners.

Motion passed, 3-0.

The Commission returned at 10:17 a.m.; no official action taken.

A motion was made by Commissioner Holland and seconded by Commissioner Bixby in order to protect the privacy interests of the employee (s) involved to enter executive session to discuss non-elected personnel and to return to open session in this meeting room at 10:40 a.m. Present would be the three Commissioners.

Motion passed, 3-0.

The Commission returned at 10:40 a.m.; no official action taken.

The Board adjourned Session II at 10:40 a.m. to review bills for the remainder of the day.

*****November 23, 2016*****

The Board of County Commissioners met in executive session on Wednesday, November 23, 2016. Commissioner Holland, Commissioner Graeber and Commissioner Bixby are present; Also present: David Van Parys, County Counselor; Becky Matzeder, Executive Secretary; Commissioner-Elect Doug Smith; Louis Klemp, Resident

A motion was made by Commissioner Holland and seconded by Commissioner Graeber that in order to protect the privacy interests of the employee (s) involved to enter an executive session to discuss non-elected personnel and to return to open session in this meeting room at 9:30 a.m. Present would be the three Commissioners.

Motion passed, 3-0.

Louis Klemp commented the Commission needs to state the justification to close the meeting and the subject to be discussed.

Commissioner Bixby indicated the Board cannot disclose the name of the employee (s) name but the subject would be contract negotiations.

David Van Parys suggested the motion should include the wording of potential agreement.

Commissioner Holland amended his motion and Commissioner Graeber amended his second to include the wording of discussion of non-elected personnel to discuss a potential agreement to return at 9:40 a.m.

Motion passed, 3-0.

The Commission returned at 9:41 a.m.; no official action taken.

A motion was made by Commissioner Holland that in order to preserve attorney/client privilege the Board enter into executive session to discuss potential/pending litigation and to return to open session in this meeting room at 9:55 a.m. Present would be the three Commissioner and David Van Parys for contract negotiations.

Mr. Van Parys asked if the session was in regards to pending litigation.

Commissioner Graeber questioned if that was the right motion as there is no pending litigation at this time.

Mr. Van Parys suggested a motion as in the interest of preserving the economic interests of the county the Board enter an executive session to discuss the possible acquisition of real property and to resume open session at 9:55 a.m. in the office of the Board of County Commissioners.

Mr. Van Parys indicated if the Board wishes to discuss 147th Street an appropriate motion was be in order to preserve attorney/client privilege the Board enters an executive session to discuss pending litigation to resume session in the office of the Board of County Commissioners at 10:00 a.m.

A motion was made by Commissioner Bixby and seconded by Commissioner Graeber in order to preserve attorney/client privilege the Board enters an executive session to discuss pending litigation to resume session in the office of the Board of County Commissioners at 10:00 a.m.

Motion passed, 3-0.

The Commission returned at 10:00 a.m.; no official action taken.

The Board adjourned at 10:01 a.m.

Final Approved

*****November 28, 2016*****

The Board of County Commissioners met in regular session on Monday, November 28, 2016. Present are: Commissioner Holland, Commissioner Graeber and Commissioner Bixby. Also present: Debbie Cox, Acting Secretary; Commissioner-Elect, Doug Smith; Tamara Copeland, Human Resources Director; John Richmeier, Leavenworth Times; Louis Klemp, Resident, Dan Butler, Resident, John Matthews, Resident, Ryan & Mary Ann Tackett, Residents, Andi Pawlowski, Lansing City Council, Tim Vandall, Lansing City Administrator; Dave Lutgen, Public Works Director; Sarah Schafer, Public Works Deputy Director.

PUBLIC COMMENT:

Louis Klemp commented that there were executive sessions on Tuesday afternoon which do not appear on the minutes.

ADMINISTRATIVE BUSINESS:

Commissioner Holland requested consensus to speak with Bob Patzwald to fill the Port Authority vacancy created by Terry Andrew's resignation. Also, Blaine Weeks term is expiring at the end of the year and has indicated he is willing to continue service. Louis Klemp spoke in favor of Mr. Patzwald's appointment.

Commissioner Bixby commented that the Appraiser's office has been able to work out a situation regarding a constituent's tax bill to their satisfaction.

A motion was made by Commissioner Holland and seconded by Commissioner Bixby to go into executive session to protect the privacy interests of the employee involved to discuss non-elected personnel and to return to open session in the board room at 9:25am. Present would be the three Commissioners, David Van Parys, and Tamara Copeland. Motion seconded by Commissioner Bixby.

Motion passed 3-0.

The commission returned at 9:25 a.m. no official action taken.

A motion was made by Commissioner Bixby and seconded by Commissioner Graeber to approve the minutes from November 18, 2016.

Motion passed, 3-0.

A motion was made by Commissioner Bixby and seconded by Commissioner Holland to approve the minutes from November 21, 2016 Session I.

Motion passed, 3-0.

A motion was made by Commissioner Bixby and seconded by Commissioner Holland to approve the minutes from November 21, 2016 Session II.

Motion passed, 3-0.

A motion was made by Commissioner Bixby and seconded by Commissioner Holland to approve the minutes from November 23, 2016.

Motion passed, 2-1, Commissioner Graeber voting nay.

Tamara Copeland presented the quarterly report for Human Resources indicating higher than normal turnover. This can be explained in part by a change in law affecting the Sheriff's Dept. The new pay plan will help to curb that.

HR is under budget owing to a vacancy which has been filled. HR Generalist Jenna Gillaspie began today.

Worker's comp claims are low, but two of them were very expensive and will probably balance out. FMLA tracking shows about the same number of claims over each of the last few years. Incident reports are trending up, but most of them are minor. We will be referring this information to safety committee.

Department of Labor has sent out a notice that the Fair Labor Standards Act will not be implemented at December 1 as planned. We have looked at our plan and we have 3 positions affected. Based on the rules, these three can continue to be paid through salary and request overtime if they work more than 40 hours.

The new HR countywide pay plan goes into effect this pay period (beginning Nov 23).

Two options are presented for verifying the rates for election officials as part of the pay plan. This does not affect the Sheriff's Department as their plan is already implemented. Option A reflects the plan as approved. Option B includes changes requested by Elected Officials.

A motion was made by Commissioner Bixby for approval of Option A. A motion was made by Commissioner Graeber for adoption of Option B.

Both motions died for lack of second.

A motion was made by Commissioner Bixby and seconded by Commissioner Holland to stay with Option A.

Motion passed 3-0.

Commissioner Holland opened discussion of the McIntyre Rd project.

Dave Lutgen introduced Sarah Shafer, new Deputy Director of Public Works. She will be taking over management of the road projects from John. Mr. Lutgen has not heard of any of the issues brought up by residents affected by the project. Lansing may have future plans to use McIntyre Rd as an arterial road to connect with Highway 5, but at this time there is no plan for Highway 5 to be improved.

Commissioner Graeber pointed out that the issue before voters was to improve the road, not build an entirely new road. This was not presented until this August.

Tim Vandall pointed out that the houses have been present for a long time. Lansing voters would not have supported the plan if they had known the disparity of the different plans.

Commissioner Bixby suggested we build the road as planned and the city can set the limit. We have spent a lot of money on the design. Vandall suggested the city council would be ok discussing the speed limit as long as the county stays with the current design plan.

Dan Butler pointed out that he has met with Commissioner Graeber to point out the impact on residents. The county should relook at this effort and shift resources. There were no meetings to advise property owners of the impact of this effort. The plan wasn't even discussion until the engineers walked in in August.

Commissioner Bixby pointed out that there was a meeting requested with the Lansing City Council, requesting the site at the Lansing Community center due to possible high attendance. The Board could move the resources to help with the problems on 147th St where there are massive sewer problems or the Donahoo project, but they must do these three projects first because this is what the voters approved.

Doug Smith agrees with Commissioner Bixby and Mr. Klemp. We have got to have an interlocal agreement with the City of Lansing as we do with the City of Leavenworth. He would like to see the county stop the design process if there is any indication we will change the project.

Commissioner Graeber stated one of the main reasons for a meeting is to allow residents to express their concerns. Commissioner Bixby pointed out that in the meetings before the vote, Lansing was not well represented.

Ms. Pawlowski advised that there have been a lot of personnel changes at the City of Lansing. Mr. Vandall pointed out that the city has recently replied to the county's request for a meeting, but he is not clear on what the agenda will be. Ms. Pawlowski stated that earlier in the process, Lansing did not have the money to invest in the infrastructure for an industrial park. She does not know why no one came to the meetings.

Doug Smith said the county needs to have interlocal agreements, work with the cities' comprehensive plans and develop memorandums of understanding.

Ms. Pawlowski pointed out that chip/seal had been rejected in the past for safety reasons. Mr. Butler spoke about the road improvement on Knollwood. It has only had to have repairs twice in 20 years, so he does not feel excessive repairs would be required if McIntyre Rd. is chipped and sealed.

***A motion was made by Commissioner Graeber and seconded by Commissioner Bixby to approve the OCBS and authorize the Chairman to sign and date same.
Motion passed 3-0.***

The Board adjourned at 10:27 a.m.

The Board reconvened at 1:15 p.m.

***A motion was made by Commissioner Holland and seconded by Commissioner Bixby to go into executive session to protect the privacy interests of the employee involved to discuss non-elected personnel and to return to open session in the board room at 2:15 p.m. Present would be the three Commissioners, David Van Parys, Tamara Copeland, and the applicant.
Motion passed 2-0. Commissioner Graeber was absent for the start of the meeting.***

The board returned to open session in this room at 2:15pm. No action was taken.

***A motion was made by Commissioner Holland and seconded by Commissioner Bixby to go into executive session to protect the privacy interests of the employee involved to discuss non-elected personnel and to return to open session in the board room at 3:30 p.m. Present would be the three Commissioners, David Van Parys, Tamara Copeland, and the applicant.
Motion passed 3-0.***

The board returned to open session in this room at 3:30 p.m. No action was taken.

A motion was made by Commissioner Holland and seconded by Commissioner Graeber to go into executive session to protect the privacy interests of the employee involved to discuss non-elected personnel and to return to open session in the board room at 4:15 p.m. Present would be the three Commissioners, David Van Parys, Tamara Copeland, and the applicant.

Motion passed 3-0.

The board returned to open session in this room at 4:15 p.m. No action was taken.

Final Approved